**EXAMPLE MICRONUTRIENT SURVEY:**

**TRAINING AGENDA**

**WEEK 1**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| AM | * Survey Overview
* Roles and Responsibilities
* Timeline
 | * Consent
* Interview skills
* Detail questionnaire review (practice)
 | * Field testing
* Hemocue
* Malaria
* DBS (PSC)
* Urine dipstick
* RBC lysate (WRA)
* Referrals and referral forms
 | * Labelling (practice)
* Field forms
* Cluster control
* Referrals
* Sample tracking
 | * Review of blood collection

Review questionnaires Practice cont. | * Nurses: blood collection practice – district hospital
* Lab techs: review procedures
* Food collection practice, review questionnaire, WYD
 |
| Break |  |  |  |  |  |
| Am | * Universal precautions
* Cold chain
 | Review cont…. | * Field testing continued
 | Labelling and form practice | Anthropometry practice |
| Lunch |  |  |  |  |  |  |
| PM | * Household food collection
* Community field lab
 | * Food collection

TestingLabelling* Replacement of foods
 | * Specimen processing
* Centrifugation
* Labelling
* Storage and cold chain
 | Full demo and practice. | * Anthropometry standardization
 | * Team and regional leads: supervisor training, data management
 |
| Break |  |  |  |  |  |
| PM | * Overview of Questionnaire
* Labeling overview
 | * Specimen collection
* Venous blood
* Urine
* Cold chain
* Labels

MRDR | Cont. | * Anthro
* Muac
* odema
* Standardization
 | Anthropometry standardization |  |

Training 8am-12, lunch 12-1pm, 1pm-5pm

**WEEK 2**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Monday  | Tuesday | Wednesday | Thursday  | Friday |
| AM | * Anthropometry standardization

(if needed – if not further review and practice) | * Pilot
 | Pilot | Review of pilot, Review of entire survey processPacking supplies | Field work starts |
| Break |
| Am |
| Lunch |  |
| PM | * Quiz
 |
| Break |  |
| PM | * Preparations for the pilot
 |

***List of presentations and person responsible:***

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic** | **List of presentations** | **Presenter** | **Person producing slides** |
| Overview | Survey Overview | Carine | Katie/Parmi |
| Roles and Responsibilities | Carine | Parmi |
| Universal precautions | Carine | Carine |
| Overview cold chain | Carine | Carine |
| Overview of food collection | Carine | Katie |
| Overview community field lab | Carine | Carine |
| Overview of labelling | Carine | Carine |
| Overview of Questionnaire | Carine | Elizabeth  |
| DHS handover | Carine | Katie |
| Questionnaire | Detail review questionnaire and consent process | Elizabeth | Elizabeth |
| Interview skills | Elizabeth | Elizabeth  |
| Labels | Detailed review of labels | Carine | Carine |
| Food collection | Food collection, testing, labellingReplacement | Carine | Katie |
| Specimen collection | Venous blood  | Carine | Parmi |
| Urine | Carine | Carine |
| Cold chain | Carine | Carine |
| Labels | Carine | Carine |
| MRDR | Carine | Carine |
| Field testing | Hemocue | Parmi | Parmi |
|  | Anemocheck | Parmi | Stella |
|  | Malaria | Parmi | Parmi |
|  | DBS (PSC) | Parmi | Parmi |
|  | Urine dipstick | Parmi | Carine |
|  | RBC lysate (WRA) | Carine | Carine |
|  | Referrals | Elizabeth | Anne |
| Specimen processing | Centrifugation | Carine | Carine |
|  | Labelling | Carine | Carine |
|  | Storage and cold chain | Carine | Carine |
|  | Field forms | Elizabeth | Elizabeth |
|  | Anthropometry, muac, odema | Elizabeth/Parmi | Elizabeth/Parmi |
|  | Standardization | Parmi | Katie and Elizabeth |
| Supervisor training | Team lead roles, handover, data management and quality | Parmi to lead | All |

\*Quizzes to be prepared by Carine and Katie

Data entry and management training and preparation to be undertaken by Anne Williams

Pretest of the questionnaire will be done by Eunice and the team leads the week of November 9th or 16th